PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

July 8, 2026 Minutes

1. **OPENING**

A. Call to Order
The regular meeting of the Purissima Hills Water District was called to order by President Holtz at 6:00 PM.

B. Establishment of Quorum
Present: President Holtz, Vice President Jordan, Director Stone, Director Ranganathan and Director Glassman.

Staff Present: Joubin Pakpour, District Engineer, Pakpour Consulting Group; David S. Gehrig, District Counsel, Hanson Bridgett; Tammy Rudock, General Manager; Samantha Vu, Administrative Services Supervisor; Erik Walter, Operations Superintendent; Cory Burkett, Water Resources Specialist; and Alleyne LaBossiere, Financial Consultant.

2. **COMMENTS FROM THE PUBLIC** None

3. **CONSENT CALENDAR**
Director Ranganathan moved to approve the consent calendar. Director Stone seconded the motion. Voice vote: 5 – 0. Motion passed unanimously.

4. **REGULAR BUSINESS**

A. Resolution 2026-15 Approving Policy for Retiree Healthcare Benefits Effective January 1, 2027, and PHWD Personnel Manual Amendments
There was a Board discussion on the point system matrix. General Manager Rudock explained that the revisions were made to clarify the description of employee benefits, as the existing language did not clearly reflect the benefits provided. Vice President Jordan moved to approve Resolution 2026-15. Director Ranganathan seconded the motion. Roll call vote: 5 – 0. Motion passed unanimously.

B. Resolution 2026-16 Approving Policy on Healthcare Benefits for District Board Members
The Board discussed the policy. Vice President Jordan asked whether, if the Board did not approve the policy at this time, it could be brought back for consideration at a future meeting. seconded the motion. President Holtz moved to approve Resolution 2026-16. Director Stone seconded the motion. Roll call vote: 3 – 2. Motion failed.

Ayes: Directors Holtz and Stone.
Noes: Directors Jordan, Ranganthan, and Glassman.

C. Resolution 2026-17 Approving and Adopting a Section 125 Cafeteria Plan for Employees of the Purissima Hills Water District
Director Stone moved to approve Resolution 2026-17. President Holtz seconded the motion. Roll call vote: 5 – 0. Motion passed unanimously.

D. Adopting Ordinance No. 2026-01 Prohibiting the Use of Potable Water for Nonfunctional

Turf Irrigation
Management Analyst Burkett presented the proposed ordinance to the Board. A Board discussion followed, during which the Board provided feedback and suggested revisions. Director Ranganathan recommended aligning the definitions with the State's references. President Holtz suggested removing the term "imprisonment." Staff will revise the ordinance based on the Board's feedback and bring it back for consideration at the next Board meeting.

E. Reschedule November 11, 2026 Regular Board Meeting
Director Ranganthan moved to cancel the November 11, 2026 regular board meeting. Director Stone seconded the motion. Roll call vote: 5 – 0. Motion passed unanimously.

5. FINANCIAL REPORTS
The Board reviewed the financial reports. Financial Consultant LaBossiere commented that the reimbursement from the Fire District was received in June. He also reported that the Statement of Net Position report in the packet had an error. The revised one was uploaded prior to the Board meeting.

6. STAFF REPORTS
A. General Manager
General Manager Rudock reported that the Water Shortage Contingency Plan will be brought to the Board at the next meeting for approval along with additional task orders from Pakpour Consulting Group.
B. Administrative Services Supervisor
Administrative Services Supervisor Vu gave an overview of the report.
C. Operations Superintendent
Operations Superintendent Walter gave an overview of the report. He reported about the new truck that was recently purchased. Vice President Jordan had questions regarding the Cross Connection Control Plan, specifically the Specs and Standards document. District Engineer Pakpour reported that it's currently being updated. Staff will work on updating the wording in the document.
D. Management Analysts
Management Analyst Burkett gave an overview of the report.

7. ENGINEER'S REPORT
District Engineer Pakpour provided an overview of the report. He stated that he anticipates the project will be ready for acceptance at the next Board meeting, pending completion of the remaining punch list items. He also noted that one additional change order is expected. To date, the change orders total 2.4% of the contract amount.

8. ATTORNEY'S REPORT
District Counsel Gehrig reported that Catherine Groves has accepted a new opportunity and will no longer have time to work with the District. He stated that he will assume the role of primary District Counsel and plans to introduce new associates to the District to provide them with experience and familiarity with District matters.

9. DIRECTOR'S REPORT
Director Ranganathan requested that staff develop an ACH Policy governing Board member approval and authorization of ACH transactions, noting that the majority of the District's vendor payments are now processed via ACH. He also questioned why the fixed asset name had not been updated in the Water Rate Study. District Counsel Gehrig explained that it is best practice not to make changes to the Water Rate Study after it has been approved.

Administrative Supervisor Vu will work on getting a shared board email established using the address Board@purissimawater.org.

10. AGENDA ITEMS FOR AUGUST 12, 2026

- NFT Ordinance
- Annual Employee-Director Compensation Report
- Conflict of Interest Update
- Rate Hearing
- Deferred Comp Plan
- HRA Plan
- Notice of Completion for W Fremont/St. Francis CIP

11. COMMUNICATIONS

Nothing to report.

12. ADJOURNMENT

Director Stone moved to adjourn the meeting. Director Glassman seconded the motion. The meeting was adjourned at 8:03 pm.

District Secretary

Approved:

Board President